



**QUALIFIED ITEMS: PROOF OF CASH PAYMENT(S)**

Date \_\_\_\_\_ Manor Address: \_\_\_\_\_ Telephone No: \_\_\_\_\_

Print Your Name: \_\_\_\_\_ Your Signature: \_\_\_\_\_

If payment for a Qualified Item was made in **cash**, please submit a signed, legible document from the vendor showing that the work was completed and cash payment was made in full. The vendor's name should be printed under the signature and the signature must be legible. *I attest, by my signature above, that the items shown below were completed and paid for in cash.*

	AMOUNT	PAID TO
<input type="checkbox"/> Kitchen Countertop	\$	
<input type="checkbox"/> Kitchen Floor	\$	
<input type="checkbox"/> Master Bath Countertop	\$	
<input type="checkbox"/> Master Bath Floor	\$	
<input type="checkbox"/> Guest Bath Countertop	\$	
<input type="checkbox"/> Guest Bath Floor	\$	
<input type="checkbox"/> Heat Source	\$	
<input type="checkbox"/> Skylight	\$	
<input type="checkbox"/> Smoke Detector	\$	
<input type="checkbox"/> Landscaping	\$	
<input type="checkbox"/> Other:	\$	
<input type="checkbox"/> Other:	\$	

Notes:

***This document shall be submitted as follows:***

- *In person*      Property Services Desk at the Laguna Woods Village Community Center
- *Via mail*        VMS INC.  
                           *Attn: Property Services – Corrections Settlements*  
                           P.O. Box 2220, Laguna Woods, CA 92654-2220